



Hampstead Heath Consultative Committee

Date: MONDAY, 29 APRIL 2019

Time: 7.00 pm

Venue: PARLIAMENT HILL CONFERENCE ROOM, PARLIAMENT HILL STAFF YARD, PARLIAMENT HILL FIELDS, HAMPSTEAD HEATH, NW5 1QR

Members: Karina Dostalova (Chairman)
Anne Fairweather (Deputy Chairman)
Ray Booth (Barnet Mencap)
Nick Bradfield (Dartmouth Park Conservation Area Advisory Committee)
John Etheridge (South End Green Association)
Mathew Frith (London Wildlife Trust)
Cindy Galvin (Heath Hands)
Colin Gregory (Hampstead Garden Suburb Residents' Association)
Rezina Hakim (Leonard Cheshire Disability)
Michael Hammerson (Highgate Society)
Dr Gaye Henson (Marylebone Birdwatching Society)
Helen Payne (Friends of Kenwood)
Thomas Radice (Heath and Hampstead Society)
Harunur Rashid (Black and Minority Ethnic Communities representative)
Susan Rose (Highgate Conservation Area Advisory Committee)
Steve Ripley (Ramblers' Association)
Ellen Solomons (Vale of Health Society)
Ellin Stein (Mansfield Conservation Area Advisory Committee & Neighbourhood Association Committee)
Richard Sumray (London Council for Recreation and Sport)
Simon Taylor (Hampstead Rugby Club)
David Walton (Representative of Clubs using facilities on the Heath)
John Weston (Hampstead Conservation Area Advisory Committee)

Enquiries: Leanne Murphy
leanne.murphy@cityoflondon.gov.uk

Dinner will be served in the Golders Hill Park café at the rising of the meeting

John Barradell
Town Clerk and Chief Executive

AGENDA

Public Agenda

1. **APOLOGIES**
2. **DECLARATIONS BY MEMBERS OF ANY PERSONAL AND PREJUDICIAL INTERESTS IN RESPECT OF ITEMS ON THIS AGENDA**
3. **MINUTES**
To agree the public minutes and summary of the meeting held on 11 February 2019.
For Decision
(Pages 1 - 12)
4. **ACTIONS SHEET**
Report of the Town Clerk.
For Information
(Pages 13 - 14)
5. **MINUTES OF THE HAMPSTEAD HEATH, HIGHGATE WOOD AND QUEEN'S PARK COMMITTEE**
To receive the public minutes of the Hampstead Heath, Highgate Wood and Queen's Park Committee meeting held on 13 March 2019.
For Information
(Pages 15 - 28)
6. **DRAFT HAMPSTEAD HEATH SPORTS ADVISORY FORUM MINUTES**
To receive the draft public minutes of the Hampstead Heath Sports Advisory Forum meeting held on 4 February 2019.
For Information
(Pages 29 - 32)
7. **SUPERINTENDENT'S UPDATE**
Report of the Superintendent of Hampstead Heath.
For Discussion
(Pages 33 - 40)
 - a) Appendix 1 - Hampstead Heath High Level Asset Management Plan (Pages 41 - 46)
 - b) Appendix 2 - Open Spaces Learning Team Play Principles (Pages 47 - 50)
 - c) Appendix 3 - Event application Review - Zippo's Circus (Pages 51 - 54)
 - d) Appendix 4 - Event application Review - London Youth Games (Pages 55 - 56)
 - e) Appendix 5 - Vale of Health Play Area Concept Design (Pages 57 - 58)
 - f) Appendix 6 - Preachers Hill Playground Concept Design (Pages 59 - 60)
 - g) Appendix 7 - Open Spaces Learning Team - highlights (Pages 61 - 62)

8. **VOLUNTEERING UPDATE**
Verbal update from Heath Hands.

For Information

9. **QUESTIONS**

10. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT**

11. **DATE OF NEXT MEETING**
The date of the next meeting is 8 July 2019 at 7.00 pm.

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HAMPSTEAD HEATH CONSULTATIVE COMMITTEE

Monday, 11 February 2019

Minutes of the meeting of the Hampstead Heath Consultative Committee held at Parliament Hill Conference Room, Parliament Hill Staff Yard, Parliament Hill Fields, Hampstead Heath, NW5 1QR on Monday, 11 February 2019 at 7.00 pm

Present

Members:

Karina Dostalova (Chairman)
Anne Fairweather (Deputy Chairman)
Nick Bradfield (Dartmouth Park Conservation Area Advisory Committee)
John Etheridge (South End Green Association)
Mathew Frith (London Wildlife Trust)
Colin Gregory (Hampstead Garden Suburb Residents' Association)
Michael Hammerson (Highgate Society)
Dr Gaye Henson (Marylebone Birdwatching Society)
Helen Payne (Friends of Kenwood)
Thomas Radice (Heath and Hampstead Society)
Susan Rose (Highgate Conservation Area Advisory Committee)
Steve Ripley (Ramblers' Association)
Ellen Solomons (Vale of Health Society)
Ellin Stein (Mansfield Conservation Area Advisory Committee & Neighbourhood Association Committee)
Richard Sumray (London Council for Recreation and Sport)
Simon Taylor (Hampstead Rugby Club)
David Walton (Representative of Clubs using facilities on the Heath)
John Weston (Hampstead Conservation Area Advisory Committee)

Officers:

Colin Buttery	- Director of Open Spaces
Bob Warnock	- Superintendent of Hampstead Heath
Jonathan Meares	- Highgate Wood, Conservation & Trees Manager
Declan Gallagher	- Operational Services Manager
Richard Gentry	- Constabulary and Queen's Park Manager
Paul Maskell	- Leisure and Events Manager
Katherine Radusin	- PA to Superintendent of Hampstead Heath
Leanne Murphy	- Town Clerk's Department

1. APOLOGIES

Apologies were received from Cindy Galvin (Ian Greenwood attended to represent Heath Hands), Harunur Rashid (Black and Minority Ethnic Communities representative) and Ray Booth (Barnet Mencap).

2. DECLARATIONS BY MEMBERS OF ANY PERSONAL AND PREJUDICIAL INTERESTS IN RESPECT OF ITEMS ON THIS AGENDA

There were none.

3. **MINUTES**

The public minutes of the meeting held on 29 October 2018 were approved as a correct record.

4. **ACTIONS SHEET**

Members noted the various outstanding actions and the update provided thereon.

The Chairman advised that all actions were complete or covered on the agenda. With regards to Action 1 to identify a representative to represent people with a physical disability, the Chairman confirmed that Gary Robjent from Leonard Cheshire Disability had been invited to attend meeting to represent the charity as an observer and an official representative would be appointed to join for the next Committee meeting.

5. **MINUTES OF THE HAMPSTEAD HEATH, HIGHGATE WOOD AND QUEEN'S PARK COMMITTEE**

The minutes of the Hampstead Heath, Highgate Wood and Queen's Park Committee (HHHWQPC) meeting held on 28 November 2018 were received.

6. **SUPERINTENDENT'S UPDATE**

Members considered an update report of the Superintendent and the following points were made:

- The Superintendent advised that he was seeking Member's views on 10 topics.

Hampstead Heath Management Strategy 2018-2028

- Members were advised that the Strategy was approved but the Superintendent welcomed comments regarding the layout and graphic design of the document. It was noted that a printed version would also be made available.
- Members liked the design but felt the size of the print was difficult to read. It was also felt that the colour of the print made the text difficult to read and a darker shade was recommended. However, a Member (Hampstead Rugby Club) suggested that larger text would resolve concerns with the print colour which he regarded as friendly.
- A Member (Hampstead Garden Suburb Residents' Association) felt that the Heath Vision needed to state that it was developed by the community and not the City Corporation.
- A Member (Hampstead Garden Suburb Residents' Association) suggested that an extra page demonstrating the connection between the Hampstead Heath Management Strategy and the Corporate Plan would be beneficial. The Superintendent noted that this alignment was reflected in the Summary of the Hampstead Management Strategy 2018-28 diagram, in the section About this Strategy, and on the last page of

the document stating the links. He confirmed that that continued work was happening with the Corporate Strategy Team to link in other documents which would include further development with the Corporate Plan.

Draft Divisional Plan 2019-22

- The Superintendent stated that he had been reporting on the progress of the Divisional Plan throughout its development. He drew Members' attention to the Transition Sheet – Project Record Schedule which tracked the transition of numerous projects to alignment with the four Outcomes.
- It was noted that the date column required a completion date and the final result regarding outcome needed updating.
- The Superintendent asked if Members of the Committee considered that the pipeline projects for coming years were prioritised correctly.
- A Member (Hampstead Garden Suburb Residents' Association) raised a previous query regarding the amount of work to be done in a short period of time (2019-20) and requested a calendar of when the projects would take place.
- A Member (Hampstead Garden Suburb Residents' Association) highlighted the shortness of the section for Vision Theme: The Heath is inclusive and welcoming noting that it currently only dealt with accessibility and cafés. He felt that that the Theme should be expanded to include culture, diversity and inclusion and how to encourage wider groups to visit the Heath. The Chairman agreed that this had been discussed but not captured. The Superintendent agreed that this gap would be captured by the measurement framework and an action plan would follow.
- With regards to pipeline projects, it was noted (Representative of Clubs using facilities on the Heath) that Finsbury Park was celebrating its 150th year in 2019. The Chairman emphasised the need to look at other similar events.
- In response to a query from a Member (Highgate Society) concerning local schools' representation, the Chairman stated that there was a similar situation with the HWCG but that the QPCG had school representation. It was agreed that schools would be approached again for representation on the Committee.
- A Member (Highgate Society) noted the 2021/22 pipeline project for future ecological surveys regarding the Hampstead Heath Ponds. He stated that a wider range of surveys were needed and requested that the project have a line added to the title to enable the opportunity for other surveys in the future. The Superintendent advised that a commitment

had been made to repeat the surveys undertaken prior to the commencement of the Hampstead Heath Ponds Project. He noted that routine ecological studies were carried out by the Ecology Team. It was queried whether grants could be sought, e.g. Natural England, to fund other surveys with moths being suggested as a potential area of interest. The Chairman welcomed Members and/or volunteers to lead on such projects.

- A Member (Mansfield Conservation Area Advisory Committee & Neighbourhood Association Committee) felt that a series of events should be promoted to raise outreach and emphasise the Heath's role in City culture and history. The Member noted that she had an event idea that she would bring to the next meeting for discussion.
- A Member (London Council for Recreation and Sport) felt that there was confusion between the Key Milestones and Outcomes noting that the final results presented in the Milestones should be Outcomes and that the Milestones should explain what is expected and delivered.
- Members agreed that the Milestones needed dates.
- It was noted (Dartmouth Park Conservation Area Advisory Committee) that there should be more publicity regarding Hampstead Heath going green, e.g. the commitment to green vehicles. The Superintendent agreed that there were opportunities to promote the electric vehicles.
- The Chairman confirmed that the Divisional Plan was a summary document and more detailed Project Plans were in place to support the delivery of the projects.
- In response to a query regarding dog walkers (Highgate Conservation Area Advisory Committee), the Superintendent advised that this was a priority project listed on page 71 of the Divisional Plan. This would be based on the development of a code of conduct that will inform the principles for a new licensing scheme.
- The Director of Open Spaces advised that Local Authorities across London were reviewing dog walking with most agreeing to a four-dog maximum policy and licenses for professional dog walkers.
- A Member (Friends of Kenwood) highlighted the estates boundary with Kenwood and recommended liaising with the Kenwood House General Manager.
- A Member (Mansfield Conservation Area Advisory Committee & Neighbourhood Association Committee) noted that the Heath was also captured in literature and cinema. The Superintendent confirmed this would be included in the development of the Cultural Strategy.

Annual Work Programme

- The Superintendent introduced the 84 pages that make up the Annual Work Programme for Hampstead Heath.
- Members were encouraged to provide comments via email and the deadline to provide feedback was 25 February 2019.
- A Member felt that clarity was needed between projects and cyclical works and recommended providing map references.
- With regards to the Waste & Recycling Project, a Member (Highgate Conservation Area Advisory Committee) raised concerns regarding the recycling bins/containers being rejected due to contamination and questioned how this could be avoided, especially in the busy summer months. The Superintendent acknowledged the risk of cross contamination and confirmed the importance of the work with Keep Britain Tidy to develop a communication campaign to support the introduction of recycling.
- Members discussed different options including limiting the recycling options and public education. It was generally agreed that longer term public education programme would encourage change over time and evaluation of research and the pilot scheme was supported.
- In response to a Member's query (Heath and Hampstead Society) regarding whether the smaller vehicles being used were electric, Members were advised that options were being considered and the preference would be for electric vehicles. If electric vehicles are not feasible, hybrid will be considered ahead of petrol and diesel. The Director of Open Spaces confirmed that from 8 April 2019 the centre of London would become part of the Ultra-Low Emission Zone (ULEZ) and thus the vehicles used by the Corporation in the City centre would all become environmentally friendly.
- A Member (Hampstead Garden Suburb Residents' Association) queried how the Heath compared with other Open Spaces regarding waste. The Director of Open Spaces confirmed that the Square Mile had high waste targets and was focussed on business. He noted that there was still more to do with regards to the public realm and the use of recycling bins and green waste.

Constable's Branch Hill Pond

- The Superintendent advised that he was working in partnership with Redington and Frognal Residents Association who successfully secured funding to the sum of £35k for the restoration of Constable's Branch Hill Pond. The Superintendent agreed to keep Members informed as the project progressed.

- The Chairman highlighted to Members that a local neighbourhood organisation had managed to secure these funds and encouraged local groups to attempt the same for projects they wanted to pursue.
- A Member commented that it was important that this project caused minimal ecological damage to the pond.

Planning

- **Camden Eruv, 2016/1436/P.** The Superintendent advised that planning permission had been granted subject to a S106 agreement.
- **North Westminster Eruv, 2016/2892/P.** The Superintendent advised that planning permission had been granted subject to a S106 agreement.
- **Jack Straws Castle, 2017/2064/P, 2017/2211/L, 2017/2171/P.** The Superintendent noted that the London Borough of Camden had yet to determine the case.
- **North Fairground Site, 2017/4346/P.** It was noted that this Public Inquiry would start on 12 February 2019.
- **South Fairground Site.** It was noted that this Public Inquiry would start in April 2019.
- **55 Fitzroy Park, 2018/3672/P.** The Superintendent has submitted comprehensive objections to the Planning application.
- **The Water House, Millfield Lane. 2017/3692/P.** The Superintendent advised that September 2019 had been set as the construction completion date.
- **Parliament Hill William Ellis School, 2018/1270/P.** The Superintendent advised that the Operation Services Manager represents the City of London Corporation on the local Community Working Group.

Asset Management Plan

- Members were informed that the draft Asset Management Plan (AMP) for Hampstead Heath set out five priorities.
- The Superintendent advised that the first priority regarding the Parliament Hill Triangle was been explored and a feasibility study would be carried out to determine the best use of the facilities. It was noted that there were constraints on the footprints and the height of the building.
- Members were encouraged to provide comments via email and the deadline to provide feedback was 25 February 2019.

- A Member (London Council for Recreation and Sport) stated that there were a number of important projects and was concerned by the lack of mechanism or plan for how decisions were made on prioritising projects. He felt that the Committee should be involved in the prioritisation process. The Superintendent advised that the AMP aims to address this within the five priorities.
- The Director of Open Spaces added that there was currently high pressure on the funding of projects and the City Corporation was reconsidering how projects were prioritised.
- The Chairman stated that Members were always able to raise projects that they felt strongly about. She hoped that when the dates were set, monitoring could then be highlighted in the Divisional Plan.
- A Member (Highgate Society) felt that Priorities 3, 5 and 7 were sub-sets of the same issue.
- Members discussed the limited building options at the Heath due to footfall. The Chairman emphasised the need to reformat facilities for best purpose.
- The Chairman noted that there was a tasteful, wooden education centre at Epping Forest with a small shop which had been funded by Heritage Lottery funding and was a good example for what the Heath were trying to achieve.

Adventure Playground

- The Superintendent noted the concept design at Appendix 5 and hoped works would go out to tender in February 2019. Members were supportive of the concept design.

Cafés

- The Superintendent drew Member's attention to the proposed draft Terms of Reference for the Café Working Group. Members were supportive of the proposed Terms of Reference. A Member (London Council for Recreation and Sport) noted that in section 2.3 the advisory role should be defined more clearly.

Highgate Men's Bathing Pond Accessibility

- The Superintendent advised Members that the Team were continuing to work on the project to make the facility accessible (Appendix 7). He commented that there had been ongoing difficulties to resolve the water access issues, but a plan was formulating which would include better access and a dog tethering area.

- A Member (London Council for Recreation and Sport) noted that the long history of sport and famous sports personalities at the Men's Pond was not included under the history section.
- With regards to the Objectives section, it was noted that there was no mention regarding access to the facility on physical terms or how it would be managed, e.g. health and safety, Lifeguards.

Golders Hill Park Accessible Car Park

- The Superintendent advised that a questionnaire had been designed to consult with current users and visitors of the Golders Hill Park accessible car park to and sought Member's feedback.
- It was felt that the questionnaire was too long and had too many questions which would affect engagement numbers.
- A Member (Hampstead Garden Suburb Residents' Association) questioned the reasoning behind question 8 asking what the purpose of the visit was and why this information was necessary.

Sports

- The Superintendent advised that a joint request had been received from the Parliament Hill Bowls Club and Hampstead Heath Croquet Club to extend the lease for the Parliament Hill Bowls Lawn for a further ten years and sought Member's view on the proposal.
- A Member (Heath and Hampstead Society) questioned the need for a 10-year lease and asked if there were plans in place to increase the low membership of both clubs. The Superintendent confirmed that this would be taken into consideration. Going forward, the priority would be to monitor participation rather than membership.
- The Chairman queried who would fund the requested new lawn. The Superintendent confirmed that the Clubs would need to apply for capital funding as this would not receive capital investment from the City of London.

Hampstead Heath Constabulary

- The Superintendent updated Members on the proposal that Body Worn Video (BWV) cameras be introduced for the Hampstead Heath Constabulary for the purposes of evidence gathering, safety and reduction of crime.
- Members supported the proposal.

RESOLVED – That Members:-

- Members provide feedback on the print version of the Hampstead Heath Management Strategy 2018-2028 (Appendix 1);
- Members provide feedback on the draft Divisional Plan 2019-2022 (Appendix 2);
- Members provide feedback on the draft Annual Work Programme 2019-2020 (Appendix 3);
- Members provide feedback on the plans to restore Constable's Branch Hill Pond (Appendix 4);
- Members provide feedback on the Adventure Playground concept design (Appendix 5);
- Members provide feedback on the proposed draft Terms of Reference for the Cafe Working Group (Appendix 6);
- Members provide feedback on the outline brief for the Highgate Men's Bathing Pond (Appendix 7);
- Members provide feedback on the draft Golders Hill Park Accessible Car Park Questionnaire (Appendix 8);
- Members provide feedback on the proposal to extend the lease for the Parliament Hill Bowls Lawn for a further ten years;
- Members provide feedback on the to introduce BWV cameras for the Hampstead Heath Constabulary.

7. REVIEW EVENTS PROGRAMME 2018 & PROVISIONAL 2019 EVENTS PROGRAMME

Members considered an update report of the Superintendent of Hampstead Heath providing Members with a review of the 2018 Events Programme and the provisional 2019 Events Programme. The following points were made:

- The Leisure and Events Manager advised Members that 115 high-quality events took place at the Heath in 2018. Highlights included the Night of 10,000m PB's which was a huge joint community event.
- A typo was noted in the proposed 2019 Events Programme and it was confirmed that the Night of 10,000m PB's would take place on Saturday 6 July 2019.
- The Chairman thanked the Team and the volunteers for their hard work on all of the events in 2018.

- The Superintendent advised that a transition was still taking place to embed the Events Policy and that two major/large events (Circus event and London Youth Games) were being considered and would involve email consultation with the HHCC.
- The Chairman advised Members that there were plans for a smaller scale non-public 30th anniversary event and encouraged suggestions from Members.
- A Member (Mansfield Conservation Area Advisory Committee & Neighbourhood Association Committee) suggested developing a unique 30th anniversary event for 2019 and health and wellbeing was recommended as this was already a big movement at the Heath, e.g. meditation. Members were advised that wellbeing zones were already incorporated into the Give It A Go event and it was suggested that this event could be expanded.
- A Member (Hampstead Rugby Club) proposed a rugby old legends event.
- It was noted that the annual London Youth Games was born from the Queen's Silver Jubilee and there might be potential for further support from the City Corporation.
- The Leisure and Events Manager highlighted the importance of clubs when developing partnership and community events.
- In response to a query regarding management of negative feedback on social media, e.g. the circus event or the use of shire horses, the Leisure and Events Manager advised that he had not personally received any negative feedback on the shire horses but confirmed that if the circus was successful in 2019, they had agreed to not use horses.
- A Member (Heath and Hampstead Society) confirmed the Society were also considering marking the anniversary. One suggestion was a regatta with model boats.
- In response to a query, the Superintendent confirmed the Ham & High would be approached to write a special feature on the 30th anniversary.

RESOLVED – That:-

- Members note the success of the 2018 Hampstead Heath Events Programme;
- Members of the Hampstead Heath Consultative Committee provide feedback on the proposed 2019 Events Programme (Appendix 2);

- The views of the Hampstead Heath Consultative Committee are conveyed to the Hampstead Heath, Highgate Wood and Queen's Park Committee at their March meeting.

8. **VOLUNTEERING UPDATE**

Members noted a report from Heath Hands regarding providing Members with the volunteering highlights for 2018/19.

- Members were advised that Heath Hands provides over 10,000 hours of volunteering per year managing a wide range of tasks.
- It was noted that the City Corporation and Heath Hands had jointly appointed a new Project Assistant who will support the work of Heath Hands.
- The Corporation has contributed funding to the Community Heath Project.
- A Member (Heath Hands) advised that volunteers provide a huge wealth of knowledge and skills to tap into including historical records and recommended that a public access database be set up for interested wider users.
- The Chairman congratulated Heath Hands on their 20th anniversary and Members echoed the Chairman's thanks to all of the volunteers for their ongoing hard work.
- The Chairman was pleased to note that she saw a number of Heath Hands volunteers at the Volunteers Reception at Guildhall in January. Members felt that this reception should become a legacy event going forward.

RECEIVED.

9. **QUESTIONS**

There was one question:

Dog facilities at the Men's Pond

A member of the public raised a question in advance of the meeting regarding the status of the dog facilities at the Men's Pond and whether it was possible for the dog pound to be moved to be in view of the Lifeguards and the swimming area. If changes to the new layout were not possible, it was queried if the dog ban could be suspended with the public paying a small fee for use of a dog creche.

Members were advised that a small temporary dog tethering area had been constructed whilst the wider Accessibility Project was being developed. The Superintendent confirmed that based on initial drawings, it would be possible to locate a suitable dog tethering area positioned away from the main path, but not in the changing area. The Superintendent reinforced the importance of

Lifeguards not being distracted from their duties, as occurred previously when dogs were brought into the changing compound.

10. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT**

The Chairman was pleased that the Hampstead Heath, Highgate Wood & Queen's Park Committee Dinner on 6 February 2019 was well attended. The Chairman welcomed ideas from Members on other ways to commemorate the occasion.

11. **DATE OF NEXT MEETING**

The date of the next meeting on 29 April 2019 at 7.00pm was noted.

The meeting ended at 9.00 pm

Chairman

Contact Officer: Leanne Murphy
leanne.murphy@cityoflondon.gov.uk

Hampstead Heath Consultative Committee

Actions Sheet

	Date	Action	Officer responsible	Progress Update
1.	16 April 2018	MINUTES Identify a representative on the HHCC for those with a physical disability.	Chairman / Town Clerk	Update at February 2019 meeting
2.	11 Feb 2019	SUPERINTENDENT'S UPDATE Local schools to be approached again for representation on the Committee.	Superintendent / Town Clerk	Update at April 2019 meeting
3.	11 Feb 2019	SUPERINTENDENT'S UPDATE Members to provide final written comments on the Annual Work Programme via email by 25 February 2019.	All Members	Update at April 2019 meeting
4.	11 Feb 2019	SUPERINTENDENT'S UPDATE Members to provide additional written comments on the Asset Management Plan via email by 25 February 2019.	All Members	Update at April 2019 meeting
5.	11 Feb 2019	REVIEW EVENTS PROGRAMME 2018 & PROVISIONAL 2019 EVENTS PROGRAMME Members to provide additional 30 th anniversary event ideas to the Town Clerk.	All Members	Update at April 2019 meeting

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HAMPSTEAD HEATH, HIGHGATE WOOD AND QUEEN'S PARK COMMITTEE **Wednesday, 13 March 2019**

Minutes of the meeting of the Hampstead Heath, Highgate Wood and Queen's Park Committee held at Committee Rooms, 2nd Floor, West Wing, Guildhall on Wednesday, 13 March 2019 at 4.00 pm

Present

Members:

Karina Dostalova (Chairman)
Anne Fairweather (Deputy Chairman)
Mark Bostock
Deputy David Bradshaw
Alderman Prem Goyal
Michael Hudson
Wendy Mead
Ruby Sayed
Deputy John Tomlinson
John Beyer (Heath & Hampstead Society)
Sam Cooper (English Heritage)
Adeline Siew Yin AU (Ramblers' Association)

Officers:

Colin Buttery	- Director of Open Spaces
Bob Warnock	- Superintendent of Hampstead Heath
Katherine Radusin	- PA to Superintendent of Hampstead Heath
Richard Gentry	- Constabulary and Queen's Park Manager
Jonathan Meares	- Highgate Wood, Conservation & Trees Manager
Alison Elam	- Group Accountant, Chamberlain's Department
Declan Gallagher	- Operational Services Manager
Yvette Hughes	- Business Manager Hampstead Heath
Paul Maskell	- Leisure and Events Manager
Leanne Murphy	- Town Clerk's Department

1. APOLOGIES

Apologies were received from Stuart Fraser, Alderman Gregory Jones, William Upton, Councillor Melvin Cohen, Oliver Sells and Graeme Smith.

The Chairman noted the displays provided at the pre-meeting discussion session which were an innovative way to display projects to Members. The six banners were used at the Committee's 30th anniversary dinner and are available for display at any City of London Corporation events.

2. MEMBERS DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THIS AGENDA

There were no declarations.

3. MINUTES

RESOLVED, that the public minutes of the meeting held on 28 November 2018 were approved as a correct record subject to the change of Consultative Committee/Groups being referred to as Sub Committees in Items 4 and 19.

4. **ACTIONS SHEET**

Members noted the various outstanding actions and the update provided thereon.

Regarding Action 1 to identify a representative for people with a physical disability, the Chairman advised that Leonard Cheshire were identifying a representative to fulfil this role to be welcomed at the next meeting.

Concerning Action 4 regarding the change to the Committee's Terms of Reference, Members were advised that Sir David Wootton had requested that the report to the Policy & Resources Committee on 14 March 2019 be withdrawn to allow the General Purposes Committee of Alderman on 19 March 2019 to review and discuss the request from the Committee prior to a decision being made. Members agreed to approve Sir David's request to provide Aldermen with the opportunity to formally comment and delegate any potential amendments to the Town Clerk in consultation with the Chairman and Deputy Chairman. the Chairman agreed to keep Members apprised of throughout the process.

RESOLVED – That the report to the Policy & Resources Committee on 14 March 2019 be deferred until 11 April 2019 to allow the General Purposes Committee of Alderman to formally input on the report and any further changes in the lead up to the Court's appointment of Committees be delegated to the Town Clerk in consultation with the Chairman and Deputy Chairman.

5. **HAMPSTEAD HEATH CONSULTATIVE COMMITTEE MINUTES**

The draft public minutes of the Hampstead Heath Consultative Committee meeting held on 11 February 2019 were received.

6. **SUPERINTENDENT'S UPDATE**

Members considered a report of the Superintendent providing an update on matters concerning Hampstead Heath, Highgate Wood and Queen's Park. The following points were made:

Planning

- **Camden Eruv, 2016/1436/P.** Members were advised that this has been approved.
- **North Westminster Eruv, 2016/2892/P.** Members were advised that this has been approved.
- **Garden House, 2017/2885/P.** The Superintendent advised that this was a complicated application which was yet to be determined.

- **The Water House, Millfield Lane 2017/3692/P.** The Superintendent advised that this was progressing as a construction project and the development was due to complete in September 2019. Further planning conditions for the landscaping works will require approval from Camden Council.
- **Parliament Hill William Ellis School 2018/1270/P.** The Superintendent noted that Officers were represented on the Community Working Group and continued to engage concerning trees.
- **South Fairground Site.** The Superintendent advised that an appeal would start in April and that evidence from the Corporation was submitted last week.
- **North Fairground Site 2017/4346/P.** The Public Inquiry commenced for one day and was then adjourned until October 2019.
- **Jack Straws Castle 2017/2064/P.** The Planning Application has not yet been determined by the London Borough of Camden.
- **55 Fitzroy Park, 2018/3672/P.** The Superintendent stated that the City of London Corporation had submitted an objection to this planning application. The Corporation has instructed consultants to assess the impact of the basements on the Heath's hydrology.
- The Superintendent advised that the Corporation had submitted a representation to the London Borough of Camden in relation to the Kentish Town Planning Framework.

Tree Inspections

- Members were advised that recent storms had caused a number of trees to fail across Hampstead Heath and Highgate Wood.

City Surveyors Cyclical Work Programme

- The Superintendent advised that current projects within the City Surveyors Cyclical Work Programme included drainage surveys associated with the athletics track, ongoing design works for the public toilets at Parliament Hill.

East Heath Car Park

- Members were advised that the City Surveyor had completed the tendering for the car park resurfacing and a Gateway 5 Report was being prepared.

Waste & Recycling Strategy

- The Superintendent advised that Keep Britain Tidy led a workshop with local stakeholders on 2 March 2019 and the outline proposals had been

discussed at the HHCC. Ongoing work and research with Keep Britain Tidy would continue to develop a communication campaign to support the introduction of recycling and to reduce the quantity of waste being left on the Heath.

- The Superintendent highlighted the need for an improved recycling system including public and comingled recycling.
- The next stage was to carry out a pilot at Parliament Hill and trialling a couple of bins across the rural parts of the Heath.
- Members were advised that similar waste and recycling issues were being experienced at Keats House and new measures included zero use of plastic at concerts, a social media campaign and an initiative to reduce the amount of waste being brought onsite by visitors. Officers agreed to discuss measures with Keats House.
- The Superintendent noted that food waste from the Cafés was now been collected and sent to a food biodigester.

Hampstead Heath Constabulary

- The Superintendent proposed that Body Worn Video (BWV) cameras be introduced for the Hampstead Heath Constabulary for the purposes of evidence gathering, safety and reduction of crime. Members were fully supportive of this proposal.

Pitch and Putt

- The Superintendent advised Members that there had been a request from a member of the public regarding allowing dogs to be off the leash at the Pitch and Putt at Queen's Park. This was discussed at the recent QPCG meeting and Members did not feel this was necessary as the neighbouring park allowed for off the lead dog walking.
- Members were advised that the Comptroller had confirmed that that the bylaw stated that all dogs must remain on the lead at all times and the bylaw would need to be changed to allow for dogs to be walked off the lead.
- Members did not feel that a change to the bylaw was necessary and supported the existing policy to not permit dogs off a lead in the Pitch and Putt.

Constable's Branch Hill Pond

- Members were advised that the Corporation was working in partnership with Redington and Frognal Residents Association who successfully secured funding towards the restoration of Constable's Branch Hill Pond.

- In response to a query regarding water levels, Members were advised that the plans were to develop an all year-round natural pond and would be progressed through the AWP.

RESOLVED – That:-

- Members provide their views in relation to the proposal to progress the Croquet Development Plan project initiative through developing a Capital Projects Gateway 1 & 2 report, as outlined in para 27;
- Members provide feedback on the proposal to introduce BWV cameras for the Hampstead Heath Constabulary, as outlined in paras 31-35;
- Members support the existing policy to not permit dogs off a lead in the Pitch and Putt course at Queen's Park, as outlined in paras 39-41.

6.1 Appendix 1 - Plans to restore Constable's Branch Hill Pond

Members noted the plans to restore Constable's Branch Hill Pond.

RECEIVED.

6.2 Appendix 2 - Adventure Playground concept design

Members noted the Adventure Playground concept design.

RECEIVED.

6.3 Appendix 3 - Terms of Reference for the Cafe Working Group

Members considered the draft Terms of Reference for the Cafe Working Group and the following comments were made:

- The Superintendent noted that the cafés on Hampstead Heath were currently leased until January 2021 and drew Members' attention to the draft Terms of Reference for the Hampstead Heath Cafe Working Group. Members were advised that consultation would take place in 2020 following a tender exercise which would be reported to the Committee.
- A Member noted that 3.3 stated that "members of the public will be permitted to attend the [Café Working Group] meetings" and felt that clarity should be made concerning the discussion of non-public items as non-Corporation attendees would not understand the procedural consequences.
- A Member noted that only one representative from the Committee currently sat on the Café Working Group. The Chairman confirmed that she attended these meetings with the Superintendent but was happy for other Members to join if they wished.

RECEIVED.

6.4 Appendix 4 - Outline brief for the Highgate Men's Bathing Pond

Members considered an outline brief for the Highgate Men's Bathing Pond and the following comments were made:

- The Superintendent updated Members regarding the project to make the facility fully accessible and drew Members' attention to the outline brief (Appendix 4). It was noted that engagement had happened with representatives from the various Swimming Associations and Clubs at the Highgate Men's Bathing Pond.
- The Chairman read a query raised by a Member in advance of the meeting regarding the potential costs associated with the study. The Superintendent confirmed that this project focused only on the Men's Pond as the Ladies Pond had recently been updated. The project concerned access aligning to the Management Strategy concerning accessibility of the Heath and external funding would need to be explored.
- It was noted that male swimmers had made it clear that they did not want an elaborate facility.

RECEIVED.

6.5 Appendix 5 - Draft Golders Hill Park Accessible Car Park Questionnaire

Members noted the draft Golders Hill Park Accessible Car Park Questionnaire.

RECEIVED.

6.6 Appendix 6 - Hampstead Heath Croquet Club - Croquet Development Plan

Members considered a proposal to progress the Croquet Development Plan project initiative through developing a Capital Projects Gateway 1 & 2 report and the following comments were made:

- The Superintendent advised that a joint request had been received from the Parliament Hill Bowls Club and Hampstead Heath Croquet Club to enter into new arrangements for access to the bowls lawn and pavilions. The current arrangements are due to expire in April 2019. The Superintendent will discuss longer term licencing arrangements with the Comptroller & City Solicitor.
- The Superintendent sought Member's views on progressing the Hampstead Heath Croquet Club's Development Plan by developing a Capital Projects Gateway 1 & 2 report.

- In response to a query regarding costs, Members were advised that it was likely to cost in excess of £50k but it would be for the Croquet Club to raise this money.
- The Chairman raised concerns regarding the small size of the Croquet Club (22 members) and felt that the Committee should prioritise a number of other more important projects that it would be taking through the Projects Sub Committee process.
- A Member queried why this project needed to come through the Projects Sub Committee process if it was not being funded by Corporation money. The Superintendent confirmed that capital projects exceeding £50,000 require the agreement of the Project Sub Committee, irrespective of the source of funding.
- The Heath & Hampstead Society were not against this project as it did not involve more built space on the Heath.
- Members agreed this project was not currently a priority and although it would not be funded by the Corporation, it would require significant Officer time to progress. The Committee recommended that the Croquet Club to come back when the money to fund the project had been raised.
- The Superintendent advised that the Croquet Club had been asked to start recording participation in addition to Club membership.

RECEIVED.

6.7 Appendix 7 - Projects Sub Minute - February 2019

Members noted the Projects Sub Committee meeting minute from February 2019 concerning the Gateway 2 Project Proposal (Regular) report of the Director of Open Spaces regarding Queen's Park Sandpit Refurbishment and Public Toilet Rebuild.

RECEIVED.

6.8 Appendix 8 - Income and expenditure 2017/18 and 2018/19

Members noted the update regarding income and expenditure 2017/18 and 2018/19 as requested at the previous meeting.

RECEIVED.

7. MANAGEMENT FRAMEWORK

Members considered and approved a report of the Superintendent of Hampstead Heath concerning the Management Framework.

Members were advised that the Hampstead Heath Management Strategy 2018-2028, the Divisional Plan 2019-2022 and the Annual Work Programme 2019-2020 for Hampstead Heath had been updated to align with the Outcomes and

Priorities forming the Management Framework and contribute towards the realisation of the Heath Vision in the long term.

Members agreed the document was comprehensive and clear. It was noted that a summary for deadlines would be helpful. The Superintendent advised that an Annual Report would be prepared in June.

The Chairman thanked Members and Officers for their hard work in developing the Management Framework.

RESOLVED – That:-

- Members approve the print version of the Hampstead Heath Management Strategy 2018-2028 (Appendix 1);
- Members approve the draft Divisional Plan 2019-2022 (Appendix 2);
- Members approve the draft Annual Work Programme 2019-2020 (Appendix 3).

8. REVIEW OF THE 2018 EVENTS PROGRAMME & PROVISIONAL 2019 EVENTS PROGRAMME

Members considered an update report of the Superintendent of Hampstead Heath providing Members with a review of the 2018 Events Programme and the provisional 2019 Events Programme. The following points were made:

- The Leisure and Events Manager advised Members that 115 high-quality events took place at the Heath in 2018. Three highlights included the *Night of 10,000m PB's* which was a huge joint community event, *This Girl Can* and the Circus.
- In response to a query regarding previous protests against the annual Circus event, Members were advised that a risk assessment was carried out and additional security measures were introduced.
- The Leisure and Events Manager advised that the 2019 Events Programme was already developing well. Returning events included *Give It A Go* which would not clash with the Football World Cup in 2019 and the international event *Night of 10,000m PB's* (6 July) which would include the European Championships and the World Trials and would again be shown on the BBC's red button. The Chairman encouraged Members to attend these popular events.
- A Member noted that of the 86 events currently in the events calendar for 2019, 80 of them were held in the summer and questioned why more organisations were not encouraged to have events in off-peak months. He suggested looking at what other London open spaces were doing, e.g. Hyde Park's Christmas fayre and ice skating.
- Members were advised that events applications were reviewed by the Officer Events Group with more events for 2019 expected to come.

These applications are then circulated to the relevant Consultation Committee/Group for feedback prior to seeking authority from this Committee.

RESOLVED – That the Hampstead Heath, Highgate Wood and Queen's Park Committee approve the proposed 2019 Events Programme (Appendix 2).

9. **GATEWAY 2 - QUEEN'S PARK SANDPIT REFURBISHMENT & PUBLIC TOILET REBUILD**

Members considered and approved a Gateway 2 report of the Superintendent of Hampstead Heath concerning the Queen's Park Sandpit Refurbishment and Public Toilet Rebuild.

Members were advised that this project had gone to the Projects Sub Committee on 20 February 2019 and was approved to go to the next gateway. The minute from this meeting was included in the agenda pack under the Superintendent's update.

For context, Members were advised that due to the significant capital expense from a number of key large projects currently coming through the Corporation, all projects that were not yet at Gateway 5 would be reviewed under new criteria as part of a fundamental review of revenue and projects.

A Member queried whether funds were available in the Director's budget for this project. The Director of Open Spaces advised that the revenue budget was also in shortfall, but there was no flexibility to cover this as it was a capital project and therefore needed to go through the correct process.

In response to a query regarding the possibility for community infrastructure levy, Members were advised that Brent Council had been approached regarding possible funding for this project; however, this funding required additional demands and costs which would significantly raise the specification of the project.

RESOLVED - That the project progress to Gateway 3/4 - Options Appraisal on the Regular route at a cost of £14,000.

10. **TREE PESTS AND DISEASES: OAK PROCESSIONARY MOTH URGENT UPDATE**

Members noted a report of the Director of Open Spaces regarding tree pests and diseases providing an urgent update on Oak Processionary Moth (OPM). The following comments were made:

- The Director of Open Spaces advised that the spread of OPM across the Corporation's Open Spaces had been assessed for the last two years, with Hampstead Heath being the longest affected space. OPM was now recorded in all 33 London Boroughs and had now reached Epping Forest.
- Members were advised that the disease was a significant problem with significant expenditure being spent by the Corporation to manage the

pest due to the public health risk. It was anticipated that the resource demands for the control of OPM in future years will be in excess of £250,000 annually.

- The Director of Open Spaces confirmed that controlling the pest did not eradicate the problem and the focus was to reduce the risk of exposure to the public by a combination of spraying across specific high footfall areas such as car parks, children's playgrounds, and sports areas.
- An education programme is in development to educate the public on OPM and what to do if they encounter it.
- Members were advised that in December 2018, it was agreed with the Forestry Commission that Hampstead Heath would be used as a pilot site to tackle OPM which would include the spraying of trees and nest removal along with significant forest research. This pilot scheme would assist with the development of a national programme of best practice to control OPM. It was noted that the DEFRA Minister was supportive of this work and had had a meeting with the Director of Open Spaces and the Chair of the Policy & Resources Committee.
- A Member voiced the Corporation's duty to protect the 800 veteran oak trees that were at risk.
- Members were concerned by the potential public nuisance OPM could cause in future; however, Members congratulated Officers for their ongoing efforts to deal with OPM and approved of the Corporation's commitment to taking the lead on tackling the pest nationally.
- In response to a query regarding the planting of other trees (e.g. redwood) instead of oaks, Members were advised that tree planting in any of the Corporation's open spaces were based on assessment of the area. Other planting options could potentially be considered in the future due to the effects of OPM and global warming.

RESOLVED – That Members:-

- Note the challenging position regarding the spread of Oak Processionary Moth (OPM) and the partnership work being undertaken with the Forestry Commission;
- Note that the cost of risk based OPM control undertaken in 2018/19 is likely to lead to a small departmental overspend at the year-end;
- Approve the submission of a bid for additional resources to Resource Allocation Sub Committee for future financial years from 2019/20, highlighting OPM as a new and significant resource demand in the medium-term financial planning process.

11. FINAL DEPARTMENTAL HIGH-LEVEL BUSINESS PLANS 2019/20 - OPEN SPACES DEPARTMENT

Members noted a report of the Director of Open Spaces regarding the final high-level business plan for the Open Spaces Department for 2019/20.

RECEIVED.

12. **BREXIT UPDATE**

Members heard a verbal update from the Director of Open Spaces concerning Brexit.

The Director of Open Spaces advised Members that the current focus for the Open Spaces Department was to ensure that grant aid was not compromised, and they were working with DEFRA to safeguard this.

With regards to board control, the Corporation's Environmental Services Team were working with DEFRA to work out control measures post-Brexit and how the ports would be used. It was confirmed that contingency plans were in place to protect the current level of corporation with Europe.

13. **KENWOOD HOUSE 2019 EVENTS PROGRAMME**

Members noted a report from Kenwood House regarding its current 2019 Events Programme.

- The Kenwood House General Manager advised Members that the first of two consultation meetings had taken place on 11 March 2019 to discuss and get feedback from the community regarding the plans for events, particularly keynote events (Concerts and House Festival), at Kenwood House in 2019. Members were advised that previous concerns regarding the set up/building of event staging had been resolved with one building company now setting up all events which would have smaller infrastructure and cause less disturbance to local residents. The cost of event tickets had also been reduced following feedback.
- Highlights on the events programme included the How the Light Gets in Festival on 21-22 September and the Financial Times Festival on 7 September which would also include a Rembrandt unfiltered event. It was noted that 2019 would mark 350 years since Rembrandt's death which would be celebrated at Kenwood.
- It was agreed that a presentation of the feedback, local concerns and how Kenwood addressed them would be given at the next meeting.

RECEIVED.

14. **VOLUNTEERING UPDATE**

Members noted a report from Heath Hands regarding providing Members with the volunteering highlights for 2018/19.

Members were advised that the Chairman and Superintendent attended a meeting with the Trustees in the morning and that more session leaders were needed.

The Chairman stated that 2019 marked the 20th anniversary of Heath Hands and Members echoed congratulations for the ongoing hard work of all volunteers at Hampstead Heath, Highgate Wood and Kenwood House.

RECEIVED.

15. QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE

There were no questions.

16. ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT

There were four urgent items:

Ponds screening

The Chairman reminded Members that they were all invited to a special screening of 'The Ponds' to take place at the Barbican Cinema at 2pm on Sunday 17 March and that the tickets had sold out.

Hampstead Heath 30th Anniversary

The Chairman thanked Members for their 30th anniversary celebration ideas at the last meeting and advised that pin badges and special posters commemorating the anniversary had now been produced. An all Court visit to Hampstead Heath was being arranged and would likely take place on a Friday in June or July.

Following to recent 100 Freedoms for 100 Women event, the Deputy Chair had suggested a 30 Freedoms for 30 Years which was in progress.

A community sports event was being planned for Autumn as an external celebratory event and all event sport leaders and Partners would be invited.

Committee Dinner – January 2019

The Chairman was pleased that the Hampstead Heath, Highgate Wood & Queen's Park Committee Dinner on 6 February 2019 was well attended and advised that the next dinner was booked to take place at the Apothecaries' Hall on 30 January 2020.

Sports engagement

Members were advised that sports engagement had previously been managed by the Communications Team, but that this was now under Corporate Affairs and they were recruiting a full time Sports Engagement Officer. The Chairman stated that the Chairmen of a number of Committees incorporating sports engagement were concerned by the new structure which did not account for community sports engagement, health and wellbeing, etc, and a draft resolution had been prepared by the Chairmen with five pillars identified for consideration to go to the Policy & Resources Committee to bring in all work across the City and its Open Spaces.

It was noted that the proposed resolution was discussed at the Epping Forest & Commons Committee on 11 March 2019 and the Education Board, Children &

Community Services Committee, Open Spaces & City Gardens and Epping Forest Committees were all aware of the resolution.

The Chairman proposed that the Committee send a resolution on this matter to the Policy & Resources Committee which would be followed by resolutions of other relevant Committees. Members agreed that sports effected the community on all levels from the grassroots up and were unanimously supportive of this action.

RESOLVED – That a resolution be made to the Policy & Resources Committee requesting involvement in the decision-making process regarding sports engagement in conjunction with other relevant Committees.

17. **EXCLUSION OF THE PUBLIC**

RESOLVED, that under Section 100A(4) of the Local Government Act 1972 the public be excluded from the meeting for the following items of business on the grounds they involve the likely disclosure of exempt information as defined in Part I of Schedule 12A of the Act.

18. **NON-PUBLIC MINUTES**

19. **SUPERINTENDENT'S UPDATE (NON-PUBLIC)**

Members heard a non-public update from the Superintendent concerning matters regarding Hampstead Heath, Highgate Wood and Queen's Park.

20. **REVIEW OF THE 2018 EVENTS PROGRAMME & PROVISIONAL 2019 EVENTS PROGRAMME**

Members received two non-public appendices to be read in conjunction with Item 8 concerning the Events Programme.

21. **NON-PUBLIC QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**

There were no questions.

22. **ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT AND WHICH THE COMMITTEE AGREE SHOULD BE CONSIDERED WHILST THE PUBLIC ARE EXCLUDED**

There were no urgent items.

The meeting ended at 5.40 pm

Chairman

Contact Officer: Leanne Murphy
leanne.murphy@cityoflondon.gov.uk

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Hampstead Heath Sports Advisory Forum

Parliament Hill meeting room

4 February 2019, 6.30pm

Members:

Richard Sumray (Chairman)	RS	Hampstead Heath Consultative Committee
Karina Dostalova	KD	Chairman of the Hampstead Heath, Highgate Wood & Queen's Park Committee
Marc Hutchinson	MH	Hampstead Heath Winter Swimming Club, H&HS
Joseph Lowe	JL	Highgate Harriers
Natasha Cendrowicz	NC	Highgate Harriers
Eleanor Kennedy	EK	Parliament Hill Lido Users Group
Richard Caylor	RC	Parliament Hill Bowls Club
Brian Priestly	BP	Parliament Hill Bowls Club
Simon Taylor	ST	Hampstead Rugby Football Club
Sandy Nairn	SN	Hampstead Heath Croquet Club
David Walton	DW	London Heathside Athletics
John Carrier	JC	Camden CCG
Robert Gibbs	RGi	Representing Angling

Officers:

Bob Warnock	BW	Superintendent of Hampstead Heath, City of London
Colin Buttery	CB	Director of Open Spaces
Declan Gallagher	DG	Operational Services Manager, City of London
Paul Maskell	PM	Leisure and Events Manager, City of London
Richard Gentry	RG	Queen's Park & Constabulary Manger, City of London
Paul Jeal	PJ	Senior Swimming Supervisor, City of London
Richard O'Mahony	ROM	Parliament Hill Keeper Team Supervisor, City of London
Kate Radusin (notes)	KR	PA to Superintendent of Hampstead Heath, City of London

ITEM		ACTION
1.	Apologies	
	Nigel Robinson, Anne Fairweather, Rudolf Benjamin, Paul Mennell.	
2.	Minutes of the previous meeting (10 September 2019) & Matters Arising	
	<p><u>Track Café:</u> ST confirmed that this had been covered in the updated Athletics Track Club Booking Conditions.</p> <p><u>Tennis online survey:</u> RG noted that due to staffing changes at the LTA this has been on hold, however COL are re-engaging with the LTA to progress.</p>	RG
3.	Minutes of the Track Forum, Swimming Forum & AOB Items relating to the Swimming Facilities and Track	
	<p><u>Swimming Forum minutes:</u> On-line season ticket payments are progressing,</p> <p>PJ provided an update on the Lido leak. An order has been raised to procure liquid sealant. This will be put through the pipework in late Spring</p>	

	<p>2019 and it is hoped this will fix the leak. The sealant has a 91% success rate, however, if not successful a full pool drain-down may still be required.</p> <p>KHV signage has been removed from site as the designation has now been lifted. Biosecurity measures remain in place as good practice.</p> <p>BW confirmed that fishing from the Northern Bank remains suspended. The second limit line will be installed before the start of the summer season.</p> <p><u>Parliament Hill Track Forum minutes:</u> DG provided an update on re-surfacing and a drainage survey which was being undertaken. BW confirmed that the certification was currently in place, however COL may need to re-apply before the Highgate Harriers event.</p> <p><u>Showers – Lido & Track</u></p> <p>There followed a discussion regarding the boiler systems at the Lido and Athletics Track and recent issues with the hot water and pressure at the facilities. BW confirmed that spare parts are being order and held to ensure that future incidences of breakdown can be repaired expediently.</p> <p>EK noted that lifeguards had been receiving and managing complaints from users. EK also noted that cold water swimming is growing in popularity and more people are using the facilities in the winter months. This was having a cumulative effect as not only are more people using the showers, they are using them for longer periods of time to warm up.</p> <p><u>Brexit</u></p> <p>There followed a discussion regarding possible impacts of Brexit. CB confirmed that it could affect staffing, however it should not affect sourcing of equipment or goods. PJ confirmed for example that there would be no impact on procurement of chlorine. CB confirmed that weekly Brexit briefing meetings were being held and that plans are in place should a no-deal Brexit occur.</p> <p><u>Lido summer season review</u></p> <p>There followed a discussion around the review. Members were supportive of retaining a single day swim session.</p> <p>RG gave an update following meetings with the MPS Gangs Team with regarding to calling on this resource during the summer months.</p> <p>PJ confirmed that Season Ticket holders would be turned away on very hot days if the queue had been shut.</p>	
4.	Management Strategy 2018- 2028 Outcome B, Priority 4	
	<p>There followed a discussion around the sports and recreation facilities available for young people. ST noted that the offer for older children and teenagers could be expanded to include basketball and netball. It was suggested that the PH Tennis courts could be marked up to facilitate dual use. JC suggested that a review of the local schools existing sports facilities could be undertaken to inform future provision on the Heath. It was noted that dual marking of courts would impact upon tennis, however if usage is reviewed it may highlight times and where the courts were not being utilised</p>	

	<p>for tennis which would allow them to be utilised for netball/basketball instead. It was noted that any changes would need to be consulted on with users and Committee.</p> <p>ACTION: Discussion on Outcome B, Priority 4 (the Heath is inclusive and welcoming to a diverse range of visitors) to continue at the next meeting.</p>	ALL
5.	<p>Presentation from the Hampstead Heath Croquet Club</p> <p>SN gave a presentation and introduced a proposal to build a second lawn adjacent to the current PH facility. There followed a discussion regarding the feasibility of the proposal and the impact on the local area. It was noted that the drainage at the proposed location was a known issue and that currently this area was unenclosed and regularly used for recreational football, dog walking and picnicking in the summer months. The implications of the Club moving to PH and relinquishing the lawn at GHP were also discussed. SN noted that funding was still to be considered, however the Club intend to seek funding for the project. It was also noted that the cost of the project would need to be weighed against Membership and participation. SN noted that Membership and participation would need to increase significantly to make it worthwhile.</p> <p>BW confirmed that the COL would work with SN to consider how the project could be progressed.</p> <p>ACTION: BW to consult the Hampstead Heath Consultative Committee and Hampstead Heath Management Committee on the proposal.</p>	BW
6.	<p>Review of the current licence for the Parliament Hill Bowling Green & Pavilion and discuss a request from the Parliament Hill Bowls Club and the Hampstead Heath Croquet Club to extend the license.</p> <p>BP gave an update on the Bowls Club over the last 5 years including the steps taken to encourage Membership growth. Member numbers have fluctuated between 20-25, however it was noted that this included a degree of turnover.</p> <p>It was noted that the Hampstead Heath Croquet Club is celebrating its 10th year in 2019.</p> <p>JC noted that offering joint membership for both Clubs may help bolster membership numbers.</p> <p>DG confirmed the KPI's of the current lease (which is due to expire in April 2019) and noted that both Clubs had not achieved the membership KPI.</p> <p>There followed lengthy discussions in relation to the current green keeping arrangements at the facility and the grant donation offered to the Club under the current license. It was noted that the COL would look to reduce the Grant as Membership numbers grow to promote the Clubs becoming more financially sustainable.</p> <p>RS noted that longer leases (25 years +) were usually required to obtain HLF funding. BW confirmed that the COL usually issued leases for 7 years, with 21 years being the maximum period (by agreement).</p>	

	<p>Members were supported in principle a further lease being offered subject to considerations of feasibility and cost.</p> <p>ACTION: BW to consult the Hampstead Heath Consultative Committee in relation to future lease arrangements for the Clubs.</p>	BW
7.	Review Membership of the Sports Advisory Forum	
	<p>ST noted that he had been attending the Forum for 10 years, queried that several sports were not represented, such as Cricket, Football and fitness training (BMF). RG noted that Angling was not represented, and a new society had been formed who wanted to engage with the Forum. RS confirmed that the Forum should be inclusive and welcomed seeking representatives from Sports not currently represented. It was also noted that as the number of Sports represented increase, the number of reps attending for each Sport may need to be limited.</p> <p>ACTION: COL to draw up a list of Sports and Activities taking place on the Heath to facilitate further discussion on Membership.</p>	PM/DG
8.	Update on Recent Events	
	<p><u>Christmas Day Swim</u>: PM noted 100+ swimmers took part and over 200 spectators also in attendance. The event passed without incident.</p> <p><u>Southern Counties Cross Country Championships, 26 January 2019</u>: PM noted that 5, 631 runners took part (a new participation record). NC noted that parts of the course marking were removed overnight (following set up the day before). PM confirmed that the start/finish were reinstated by staff following removal by a member of the public.</p>	
9.	Upcoming events	
	<u>Give it a Go! - 14 July 2019</u> : PM confirmed planning had commenced for the event.	
10.	AOB	
	<p>ST noted that a Rugby player who started on the Heath as a junior aged 8 years old was now making his professional debut.</p> <p>NC noted that a running event had been cancelled at another site as it was considered to have grown too large and queried if there could be implication for the weekly ParkRun event which has grown in size in recent years. BW confirmed that sporting events with under 500 participants and spectators are covered by Sports Licencing arrangements. However, should numbers continue to grow there are mechanisms in place to address this through the Events Policy.</p>	
11.	Dates for 2019 meetings	
	<ul style="list-style-type: none"> Monday 13 May 2019, 6.30pm Parliament Hill meeting room Monday 16 September 2019, 6.30pm Parliament Hill meeting room 	

Committee	Dated:
Hampstead Heath Consultative Committee	29 April 2019
Subject: Superintendent's Update	Public
Report of: Superintendent of Hampstead Heath	For Discussion
Report author: Bob Warnock – Open Spaces Department	

Summary

This report provides an update to Members of the Hampstead Heath Consultative Committee on management and operational activities across the Heath since February 2019. The report format has been updated to align with the Hampstead Heath Management Strategy 2018 - 2028 Outcomes.

Recommendations

It is recommended that:

- Members give their views on the Key Priorities as set out in the High-Level Asset Management Plan (appendix 1).
- Members give their views on the Open Spaces Learning Team Play Principles (appendix 2).
- Members give their views on the Humanitarian Aid Workers Memorial, as detailed in para 15.
- Members give their views on the proposal to trial grazing on Hampstead Heath, as detailed in para 16.
- Members give their views on the proposed Circus Event (appendix 3).
- Members give their views on the proposed Cross-Country Event (appendix 4).
- Members give their views on the concept design for the Vale of Health Playground (appendix 5).
- Members give their views on the concept design for the Preachers Hill Playground (appendix 6).

Main Report

Management Strategy

1. The Hampstead Heath Management Strategy 2018-2028 was approved in November 2018 by the Hampstead Heath, Highgate Wood & Queen's Park Committee. The Strategy has been prepared for the website to be downloaded in an accessible PDF format. A printed version of the will be available at the meeting.

A: The Heath is maintained as a flourishing green space and historic landscape.

Asset Management Plan – Hampstead Heath

2. The High-Level Asset Management Plan for Hampstead Heath 2018 -2021 is attached (appendix 1). This has been developed in conjunction with the City Surveyors Department to ensure the effective use and management of buildings and structures across Hampstead Heath. The Superintendent seeks Members views on the key priorities.
3. The draft Gateway 1 report for the Parliament Hill Feasibility Study has been prepared for consideration by the Director of Open Spaces and Corporate Projects Board. Project Sub-Committee.

City Surveyors Cyclical Work Programme

4. The Superintendent will provide an update on current projects within the City Surveyors Cyclical Work Programme.

East Heath Car Park (A DP5)

5. The Superintendent will provide and update at the meeting.

Planning

6. The Superintendent will provide an update on the following planning applications:
 - Jack Straws Castle 2017/2064/P, 2017/2211/L, 2017/2171/P
 - North Fairground Site 2017/4346/P
 - South Fairground Site
 - 55 Fitzroy Park 2018/3672/P
 - The Water House, Millfield Lane. 2017/3692/P
 - Parliament Hill William Ellis School 2018/1270/P
 - Jack Straws Castle – Change of use application

2-3 Heath Passage

7. The Superintendent will provide an update at the meeting.

Oak Processionary Moth (OPM)

8. Spaying commenced on site in mid-April. A target-based approach has been used to ensure that trees located near to high footfall areas, playgrounds and facilities are sprayed. A second spay will be undertaken at the end of April and beginning of May. Information about OPM has been placed at the main entrances to the Heath.

Storm Damage

9. During the week of 10 March, Storm Gareth swept across the Heath, felling 21 trees and damaging a significant number of canopy branches.
10. The following trees and species were lost; 3 veteran oaks, 4 birch trees, 3 hawthorns, 2 sycamores, 2 sorbus, 1 each of robinia, alder, lime, beech, willow, ash and cherry. These trees have been made safe and cleared where they had blocked access.

Programmed Tree works

11. The Tree Team are currently in the process of remodelling of the 45-year-old woodland walk in Golders Hill Park to become a Pinetum. This has involved the removal of over large, dead and dying conifers.
12. The Team have an ongoing project to map and record the presence and condition of the Heath's wild service population.

The Listening Wood

13. The Tree Team have collaborated with the University College London to deliver a three-month Project. 15 trees across Golders Hill Park and Sandy Heath have been selected and a map has been created to allow members of the public to interact digitally with the trees learning about their history with stories and poetry.
<https://thelisteningwood.com/about>

Veteran Tree Works

14. Further halo clearance has been undertaken around veteran oaks at Sandy Heath, South Meadow and the Vale of Health.

Humanitarian Aid Workers Memorial proposal – Kenwood Estate

15. The Superintendent seeks Members views on the proposal to install a memorial sculpture within the grounds of the Kenwood Estate which will be visible from the Heath. Member of the Kenwood Landscape Forum discussed the proposals at their meeting on Monday 8 April 2019. Further information is being sought from English Heritage to share with Members of the Hampstead Heath Consultative Committee. The Committee Walk on Saturday 27 April will commence at this location.

Grazing

16. The Superintendent has met with the Rare Breed Survival Trust, the Muddiford Farm Trust and the Heath & Hampstead Society. A small-scale trial grazing programme is being considered for late summer. The Superintendent is seeking Members views in order to progress the trial.

B: Improved quality of life for visitors.

Play Principles

17. In relation to Divisional Plan Project B DP2 to Develop a Play Strategy, the Open Spaces Learning Team have developed Play Principles (appendix 2) to promote inclusive play opportunities for a diverse range of visitors and to guide the future design of the playgrounds.

18. The Play Principles will be guide implementation of the Divisional Plan Project for the Adventure Playground (B DP5) and the Annual Work Programme Projects for the playgrounds at Preachers Hill (HR-PR4) and the Vale of Health (HR-PR5). The Superintendent seeks Members views on the Open Spaces Learning Team's Play Principles (appendix 2).

Events 2019

19. In accordance with the Events Policy, the Leisure and Events Manger is seeking Members views on following large and major event applications:
- Zippos Circus (appendix 3)
 - London Youth Games (appendix 4)
20. If agreed by the Hampstead Heath, Highgate Wood and Queen's Park Committee at their meeting on 5 June 2019, these events will be added to the 2019 Events Programme considered by Members at their meeting in February.

Adventure Playground (B DP5)

21. The Superintendent will provide an update in relation to the installation of new equipment and landscaping works at the Adventure Playground.

Preachers Hill Playground (HR-PR4)

22. The Superintendent will provide an update and seek Members views on the concept design (appendix 5).

Vale of Health Playground (HR-PR5)

23. The Superintendent will provide an update and seek Members views on the concept design (appendix 6).

Golders Hill Park Zoo - Phase 1: Wallaby & Donkey Paddock, 2018 - 2019

24. The infrastructure works at the paddock are now complete. New fencing has been added to the paddock to allow the donkeys more space when brought in for the evening and to create a separate area for the wallaby.
25. A new stable has been purchased and installed and the Golders Hill Park Gardening Team have assisted in the creation of a dead hedge within the enclosure which offers shelter, screening and enrichment.
26. In early Summer 2019 6 female wallabies will be introduced (an invasive introduced species) and Phase 1 will be completed.

Golders Hill Park Zoo - Phase 2: Deer Paddock, 2019 - 2020

27. A new standoff fence has been installed to limit public feeding of the deer and the paddock has been split into two separate paddocks. Three female reindeer will be introduced, and the existing fallow heard will be increased from 4 to 14 female deer.

28. Further works required to infrastructure works included a hard-standing area and an additional shelter.

Weddings and Civil Ceremonies

29. There are currently ten confirmed and three pending bookings for 2019, with number of viewings booked for 2020 ceremonies.

C: The Heath is inclusive and welcoming to a diverse range of visitors.

Mobility scheme

30. The Hampstead Heath mobility buggy scheme operates from the Parliament Hill Fields Lido. Three new buggies which are more suited to the open space environment are now available for hire by Heath users.
31. The booking arrangements have been updated and staff have received training into the issuing of buggies.

Golders Hill Park Accessible Car Park

32. The questionnaire has been updated following feedback from Members and the Staff will engage with users over the spring and summer months.

Licencing

33. The Superintendent is in the process of developing an engagement and consultation exercise with Heath users, the focus of this will be to support the development of a dog walkers code of conduct and a personal training code of conduct. This is to inform the introduction of a licencing schemes for commercial dog walkers and personal trainers. These measures will enable the City of London to better manage dog behaviour and those who utilise the Heath for their commercial operation.
34. A pop-up event, facilitated by an external consultant, will take place on the 5 May 2019, adjacent to the Parliament Hill Café.
35. As well as a media/communications strategy, a questionnaire will be developed and the consultant will facilitate a number of workshops with stakeholders, these will support the delivery of the objectives of this project.

Learning Team

36. The Open Spaces Learning Team's application for ongoing funding from the City of London has been approved. This means that the Team will be able to continue to provide inspiring learning opportunities for Children, Young People and Volunteers. The provision will include:
- School Programme – Hands on exploratory workshops for Primary and Secondary schools.
 - Green Talent – A work experience and skills development programme for young people.
 - Play Programmes – Developing more opportunities for nature-based play, connect to Hampstead Heath, based from the Peggy Jay Centre and Adventure Playground and Clubhouse.

- Learning volunteering – Creating opportunities to share skills and learn and develop as part of the Team.

37. Highlights of the Learning Programme from the last three years are attached (appendix 7).

D: Greater number and diversity of people taking care of the Heath.

Hampstead Heath Constabulary

38. The Constabulary Manager has procured Body Worn Video Cameras (BWV) for use by the Hampstead Heath Constabulary. The procurement of this equipment has been supported by the Hampstead Heath, Highgate Wood and Queen's Park Management Committee.
39. The use of BWV equipment is known to improve safety, reduce crime and anti-social behaviour as well as improving the delivery of services through improved efficiency, and better management of complaints and investigations
40. Following an increase in theft from person offences in the Hampstead and Highgate area, the Hampstead Heath Constabulary have been working in partnership with the Metropolitan Police. A number of offences have been reported on or in close proximity to Hampstead Heath.
41. There has been an increase in patrols, both in vehicle and on foot in those areas where robberies have or are likely to occur. A visible presence and the response have seen a positive decrease in these offences taking place.
42. The Constabulary Manager has been in contact with stakeholders, including the Local Safer Neighbourhood Panels and groups who use the Heath later in the evening, e.g. Sports Groups, to ensure their users are aware of measures to take to remain safe when coming to and from the Heath and whilst using the Heath.

Volunteering

43. The Divisional Volunteering Improvement Group continues to meet quarterly. Key points from their recent meeting include the opportunity for staff from within the Department to receive training on the recruitment and management of volunteering staff, the development of a lone working policy for volunteers, and the collection of data as part of the Departmental Business Plan, data will be impact based measures as well as input based.
44. Recent volunteering activities include Phoenix Futures, Recovery Through Nature Woman's Group, continued wildlife monitoring programmes.
45. On the 8 June 2019 a Community Heath event will take place at Parliament Hill Fields. Community Heath is Heath Hands' community outreach project that gives groups of all backgrounds and abilities the opportunity to get involved in discovering and learning about our green spaces.
46. In 2018, Heath Hands volunteers completed 13,500 volunteering hours.

Waste & Recycling

47. The Superintendent will provide an update at the meeting.

Ultra-Low Emission Zone

48. The Ultra-Low Emission Zone (ULEZ) came into force on 8 April 2019 and covers the same area as the Congestion Charge. Hampstead Heath has a road going fleet of 19 vehicles, comprised of a mixture of vans, pickups, cars and Land Rovers. These vehicles are also utilised across the wider Division.
49. Currently 7 of the fleet vehicles are compliant with ULEZ emissions standards. These are a combination of Euro 6 diesels, Petrol, Hybrids and an Electric van.
50. The ULEZ is being extended out to the North and South Circular on the 25 October 2021, by this date the remaining fleet vehicles will need to be compliant.
51. The the cost of these changes will be spread over the next three financial years and both leasing and purchasing will be considered according to the operational requirements.
52. The Operational Services Team are currently considering the options for installing electrical charging points across the Divisions staff yards and bases, with the aim of moving the majority of the fleet over to fully electric vehicles.
53. In addition, to the road going fleet we have a fleet of mowers, tractors and All-Terrain Vehicles operating across the Division. Whilst these are exempt from the ULEZ, these also need to be replaced and where possible electric powered equipment is being procured to help improve air quality.

30th Anniversary

54. The Superintendent invites the Chairman to provide an update on the events being arranged to celebrate this milestone.

Appendices

- Appendix 1 – High-Level Asset Management Plan
- Appendix 2 – Open Spaces Learning Team Play Principles
- Appendix 3 – Event Application Review – Zippos Circus
- Appendix 4 – Event Application Review – London Youth Games
- Appendix 5 – Concept design for Vale of Health Playground
- Appendix 6 – Concept design for the Preachers Hill Playground
- Appendix 7 – Open Spaces Learning Team – Highlight of the last 3 years

Bob Warnock

Superintendent of Hampstead Heath

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High Level Asset Management Plan – Hampstead Heath 2018-2021

Asset Assessment – RETAIN

Ambition

Effective management of the built assets forming part of Hampstead Heath is integral to achieving the following: -

- Our vision of a vibrant and thriving City, supporting a diverse and sustainable London within a globally successful UK.
- Meeting statutory obligations and charitable objectives to preserve our Open Spaces and to provide for the recreation and enjoyment of the public.
- Assets that are high quality and support the Vision for Hampstead Heath to be an inclusive and welcoming open space that enhances visitors' quality of life.
- Buildings and facilities that are fit for purpose, sustainable, support effective delivery of services and optimise efficiencies and value for money.

Finance

City Cash

Purpose - to ensure that asset management of buildings at Hampstead Heath is joined up and inclusive, bringing together the strategic vision of the City Corporation, as outlined in the Corporate Plan 2018-2023.

Alignment - with Departmental objectives as set out in the Open Spaces Business Plan 2018/19 and the Hampstead Heath

Key Priorities for Hampstead Heath Asset Management

Priority work streams to meet the Division's strategic priorities as set out in the Divisional Plan. Governance is provided by Hampstead Heath Asset Management Project Group which is chaired by the Superintendent of Hampstead Heath.

1. Parliament Hill Fields Review

Strategic review of built assets across the Parliament Hill Fields area of the Heath including the Lido, HIVE, Peggy Jay Centre and Adventure Clubhouse, Athletics Track, Bowls and Croquet green, tennis courts, office and associated buildings at the Parliament Hill Staff Yard, cafés and toilet facilities. The review will consider the most appropriate use of the existing facilities to achieve the following objectives:

- Relocation of Heathfield House office accommodation to Parliament Hill Staff Yard, to achieve the objectives of the City of London Corporation Operational Property Review.
- Amalgating staff and volunteer office and welfare facilities to ensure efficient use of the space and to promote cohesion.
- To provide accessible information and retail spaces for a diverse range of visitors centre to realise our vision to be inclusive and welcoming and to engage proactively to foster collective care for the Heath.

High Level Asset Management Plan – Hampstead Heath 2018-2021

Divisional Plan
(reviewed annually).

Strategy – incorporates the adopted Corporate Property Asset Management Strategy 2017/18 and the Hampstead Heath Management Strategy 2018-2028.

Performance – Performance indicators to be developed and a baseline established in the first year of this Plan, with evaluation undertaken annually to report on performance and to incorporate learning into subsequent plans. *Insert link to Performance Measures (on sharepoint site)*

Review – The AMP will be reviewed by the Asset Management Project Group (AMPG) at quarterly meetings from September 2018.

- Provide accessible space for engagement, discussion and consultation with visitors through reprovisioning the existing facilities.
- Improved leisure and sports facilities to encourage participation in both formal and informal recreation to promote healthy and active lifestyles.
- Increase the capacity of the learning facilities to enable the Open Spaces Department Learning Team to meet future demand for education services.
- Ensure all built assets are fully utilised and where possible generate revenue to support the Hampstead Heath Charity.
- Project to be developed by undertaking feasibility study.

2. The Heath is inclusive and welcoming to a diverse range of visitors.

- Provide accessible facilities in line with statutory requirements.
- Provide fit for purpose, sustainable and accessible public toilet facilities.

3. Rationalise facilities at Kenwood Nursery and Golders Hill Park Staff Yards.

- Review the operational buildings and office accommodation to ensure efficient and effective use of the built assets and to minimise maintenance liability and running costs.
- Review the existing facilities to consolidate and improve accommodation for staff and volunteers to promote cohesion and support agile working initiatives.
- Consolidate the waste, recycling and composting facilities and reduce carbon footprint.

4. Heritage assets are conserved and maintained.

- Prioritise the restoration, repair and maintenance of the Hill Garden Pergola in consultation with Historic England.

5. Underutilised accommodation.

- Review underutilised buildings and accommodation across the Heath and determine the social, environmental and economic outcomes for these assets that align with the strategic Outcomes of the Management Strategy 2018-2028.

High Level Asset Management Plan – Hampstead Heath 2018-2021

The AMPG will include Business Plan Stakeholders, Asset Managers and Property Facilities Managers.

Governance - The Superintendent of Hampstead Heath is responsible for oversight of this Plan and for seeking the approval of the Hampstead Heath, Highgate Wood and Queen's Park Committee, following consultation with the Hampstead Heath Consultative Committee. Performance against objectives reported into Corporate Asset Sub Committee annually by the City Surveyor's Department.

Contacts
Superintendent
Bob Warnock, Ext 3322
Corporate Asset
Manager
Warren Back, Ext 3457

5A. Cyclical Works Programme – facilities maintenance.

The Cyclical Works Programme for Hampstead Heath 2018/19 significant projects include:

- Parliament Hill Fields Lido Fabric Repairs
- Heath Extension Changing Rooms Boiler Replacement
- Hampstead Heath Drainage
- Parliament Hill Toilets Refurbishment
- Heath Extension Toilet Refurbishment
- Golders Hill Park Drainage Surveys

5B. Capital Projects as set out in the Divisional Plan and in accordance with the priorities set out above.

Gateway Zero - Projects in development

- PV Installation projects at the Lido and Kenwood Nursery Yard.
- Accessibly projects at Golders Hill Park accessible car park, the Bathing Ponds and Parliament Hill Fields Lido (C DP1)
- Installation of an electric vehicle charging infrastructure across the Division. (D DP8)
- Installation of vehicle security bollards across the Division (C DP)
- Resurfacing of the Athletics Track – (City Surveyors Department Capital Bid).
- Restoration of the Pergola – (City Surveyors Department Capital Bid).

Gateway 1 / 2

- Develop a Master Plan for optimising facilities at Parliament Hill (B DP7).

Gateway 5

- Development of the Adventure Playground (B DP5).
- East Heath Car Park resurfacing and drainage - (asset transferring to the City Surveyors Department on completion of the capital works). (A DP5)

High Level Asset Management Plan – Hampstead Heath 2018-2021

Property Facilities
Manager
Liam Boyle, Ext 3107

*Http....insert hyperlink
to detailed Information
Template on sharepoint
site*

Business Plan Links

City Surveyor's Business Plan 2017-2020

- Strategic Property Asset Management – A strategy for Hampstead Heath that aligns Corporate and Business Planning to fully optimise its operational use.
- Property Management – Ensuring buildings and facilities that are fit for purpose, sustainable, meeting service needs and delivering value for money.
- Income Generation – Seek to maximise opportunities for income generation through events and third-party leasing opportunities.

Open Spaces Department Business Plan 2018/19

Top level objectives:

- Open spaces and historic sites are thriving and accessible.
- Open spaces enrich people's lives.
- Business practices are responsible and sustainable.

Divisional Plan Hampstead Heath 2019 – 2022

- Re-provisioning the Waste, Recycling and composting facilities (D DP1)
- Develop the Peggy Jay Centre playground (B DP)
- Develop the sports offer across Hampstead Heath (B DP 6)

Hampstead Heath Management Strategy 2018-2028

Strategic outcomes summary:

- The Heath is maintained as a flourishing green space and historic landscape by balancing visitor activities and conservation of the natural, built and heritage values.

High Level Asset Management Plan – Hampstead Heath 2018-2021

- Improved quality of life for Heath users, facilitated by improved physical health and improved mental health and well-being.
- Improved social inclusion through provision of spaces, facilities and activities that are accessible to more diverse users.
- Responsible management is achieved through a culture of shared custodianship and collaboration.

Our overriding Corporate Strategy is to manage the City's operational assets effectively, efficiently and sustainably to deliver strategic priorities and service needs.

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Open Spaces Play: We are child-centred in our approach, and provide fun and creative activities which support and enrich child development. We seek to create inclusive play opportunities which inspire children to connect with green spaces. Through defining the following outcomes and principles we seek to align our vision, policies and practices with findings from relevant research, and to contribute to delivery of the Open Spaces Department Learning Strategy.

Outcomes	Children are free to play, explore, be imaginative and take part in fun and enjoyable experiences	Children are respected and our approach is child-centred	Children feel safe, confident and empowered to learn	Children begin to connect with green spaces	Parents and carers become more aware of the importance of play and are more involved	Space design invites and enables play 4, 5
Principles	<p>Provide a rich range of resources to choose from</p> <p>Provide a mix of self-directed and structured play opportunities, scaffolding according to the needs of the child</p> <p>Understand and respect that children can enter into imaginary worlds, exploring life and make connections between real and imagined experiences (Bob Hughes taxonomy of play) ¹</p> <p>Create opportunities for children to:</p> <ul style="list-style-type: none"> - Have fun - Explore - Spend time doing and discovering - Be creative and imaginative - Assess and take risks 	<p>Uphold the UN convention on children's rights ² and the Play England play charter ³</p> <p>Accept each child as they are (although certain behaviours are not acceptable in our spaces)</p> <p>Understand and respect children's play cycles and play cues</p> <p>Be present and aware of own impact, choosing when to step back and when to support.</p> <p>Consult children on changes to our play facilities</p>	<ul style="list-style-type: none"> - Follow SSOWs - Be present for children who appear unsure or afraid - Provide activities which are both challenging and achievable - Encourage and respect children's ideas - Be inclusive by providing children with variety and choice - Provide opportunities for children to take ownership of their play through providing choice and respecting their ideas and decisions. - Be welcoming and build initial relationship with visitors - Provide opportunities to work both in groups and individually - Provide opportunities for children to take risks and make judgements 	<ul style="list-style-type: none"> - Maximise the unique opportunities that your site provides - Provide opportunities to be outside, explore and take part in memorable activities - Communicate to children that they can visit the space freely in the future - Role model, discuss and provide opportunities for caring for living things - Find beauty and magic in nature, e.g. hugging a tree, listening to sounds of nature - Give children time to simply connect through their own exploration or having time to sit quietly - Enable children to interact with the site and build memories (e.g. create objects/art to leave on site or take home) 	<p>The value of play is communicated to adults (e.g. conversations, signs, leaflets)</p> <p>There are opportunities for adults to get involved in activities</p> <p>Space design considers opportunities for adult involvement (e.g. different sized tunnels or gateways for adults and children)</p>	<p>The play space will:</p> <ul style="list-style-type: none"> - stimulate the five senses - allow social interaction - allow a range of movements and physical activity through and around the space - harmonise with and enhance the local green space - incorporate planting, trees and greenery - offer graded challenges so children can learn and take risks at their own pace - be located near well-used foot paths - include non-prescriptive play equipment (which

	<ul style="list-style-type: none"> - Play games - Use their senses - Be surprised 					<ul style="list-style-type: none"> encourages creativity) - enable children of a range of ages and abilities to play together - be accessible to, and usable by disabled children and disabled parents - incorporate natural materials to encourage connection with the natural world
Learning strategy impact areas	Confidence, wellbeing	Confidence, wellbeing, involvement	Confidence, wellbeing	Connection, wellbeing	Understanding, involvement	Confidence, wellbeing, connection

¹ <https://www.oxfordshire.gov.uk/cms/sites/default/files/folders/documents/childreducationandfamilies/educationandlearning/earlyyearschildcare/workinginearlyyears/outofschool/firstclaim/playtypes.pdf>

² https://downloads.unicef.org.uk/wp-content/uploads/2010/05/UNCRC_summary-1.pdf?_ga=2.264517455.1171600916.1494337767-1877114635.1494337767) Article 31 states: Every child has the right to relax, play and take part in a wide range of cultural and artistic activities. The UK is a signatory of the United Nation Convention for the Rights of the Child (UNCRC) and the convention is incorporated into UK law.

³ <http://www.playengland.net/wp-content/uploads/2015/09/charter-for-childrens-play.pdf>

The Play Charter states:

- Children have the right to play
- Every child needs time and space to play
- Adults should let children play
- Children should be able to play freely in their local areas

- Children value and benefit from staffed play provision
- Children's play is enriched by skilled playworkers
- Children need time and space to play at school
- Children sometimes need extra support to enjoy their right to play

4 <http://www.playengland.org.uk/media/70684/design-for-play.pdf>

5 <file:///C:/Users/AbigailPT/Downloads/Shaping%20Neighbourhoods%20Play%20and%20Informal%20Recreation%20SPG%20High%20Res.pdf>

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Hampstead Heath

Registered Charity

Event application for Zippo's Circus

Location	East Heath
Event days:	20 th October to 28 th October 2019
Set-up days	2
Actual event days	6
Clear-up days	1
Total days required:	9

Context

The Officer Event Group (OEG) meets once a month to discuss event applications. This Group is made up by the Leisure, Events and Communications Manager, The Operational Services Manager and the Highgate Wood, Conservation and Trees Manager. The OEG review all applications for the year 2019 to ensure applications meet the specific requirements of the City of London Corporation (Open Spaces) Act 2018 and specifically to manage event applications for Open Spaces Departmental Events Policy Part One and the Site-Specific Policy Part Two. The OEG met on 6 February 2019 to review the Circus Event Application. Below are the OEG assessment and recommendation for Members consideration.

Requirements

A. Does the event align with the Heath Vision and Strategic Outcomes?

The proposed Circus Event contributes to the Hampstead Heath Management Strategy: Outcome B "The Heath enriches lives". Zippos Circus is an event that appeals to a wide range of Heath users. OEG also outlined that many circus spectators might be first time visitors, and this may encourage them to discover more of the Heath and learn about the natural world.

Outcome C "The Heath is inclusive and welcoming to a diverse range of visitors" - Zippos Circus is an inclusive and safe space that brings people together to view a traditional circus show with the backdrop of the Heath, allowing non-Heath users to access to the Heath.

B. Is the event application high quality including an event plan which sets out minimum standards for achieving a successful, safe and well-executed event?

Zippos Circus have submitted their comprehensive Operations Manual which includes risk assessments and method statements. The City of London Corporation commissioned Human Applications to undertake a review of information provided by Zippos Circus in 2018. The review looked at assessment control and mitigation of risks associated with animal rights protestors including both passive and assertive methods. Two days were spent on site gathering data from City of London employees, Zippos Circus employees to

assess the suitability of the health, safety, security and welfare arrangements.

The general impression taken from the interviews was that Zippos Circus is a well-liked, responsible organisation who places a great deal of emphasis on executing the highest standards to help maintain a traditional circus show. This was further confirmed by the efforts that Zippos Circus took to satisfy the initial requirements laid down by the City. This included:

1. Ensure the Operations Manual include employee (and artistes) safe practice for dealing with protesters and activists.
2. Ensure that all reasonably foreseeable and significant risks are identified and are subject to a full risk assessment.
3. Ensure that all relevant controls measures are described within the risk assessment.
4. Develop a policy for managing violence and aggression that captures any actions to be taken the trigger points for escalation and roles and responsibilities.
5. Review the extent of the boundary in which Zippos Circus will maintain responsibility and control to include line of sight to the horse exercise paddock.
6. Revise the site plan to account for emergency egress through the secure fenced accommodation area.
7. Ensure that any relevant changes to the current emergency processes are captured in the Operations Manual.
8. Review the current methods of communication and identify where formalisation is appropriate.
9. Consider using the notice board to display key H&S communications.
10. Establish a formal relationship with the Metropolitan Police independently of City of London.
11. Ensure all relevant documentation is reviewed prior to issuing an event licence.

The City of London will continue to monitor the implementation and effectiveness of these recommendations.

The risks assessments have been developed using the HSE's 5 steps to risk assessment. It is our view that all the reasonably foreseeable and significant risks associated with dealing with animal rights protestors and activists have now been identified.

C. Is the event appropriate for the proposed location and does it comply with the Open Spaces Departmental Events Policy Parts One and Two?

The event locations are grouped into three broad zones and are considered by the OEG on an assessment of the suitability of the requested destination, including the local character of the location, the potential impacts on the site and on the experience of Hampstead Heath visitors and neighbours. Zippos Circus create a hard-standing tent viewing area and therefore are located within Zone A on East Heath Fairground Site.

D. Is the event sustainable and based on a strong business case?
<p>Zippos Circus has been operating continuously for 30 years, it has proved economically sustainable and a good income generator for the Heath. It has a touring season from March until October every year visiting around thirty Local Authority Parks and Open Spaces the majority of which have been welcoming Zippos Circus annually for decades. For the past ten years in addition to the touring season Zippos has been the chosen provider/producer of circus and allied entertainment for the high-profile Winter Wonderland event in Hyde Park from late November to early January. Through providing completely new, quality, affordable circus productions every year aimed at family audiences as well continual investment in infrastructure and by keeping abreast of all up to date marketing opportunities, Zippos Circus has become an industry leader and a household name. The Circus is confident that through both capital investment and working practices, they have minimised any negative impact from specific environmental issues the three main issues include noise pollution, waste disposal and environmental impact. They undertake periodic reviews of their operating arrangements and their Operations Manual and Event Management Plan are updated accordingly.</p>
E. Does the event offer quality and memorable experiences for visitors and participants that connect people with Hampstead Heath and the local community?
<p>The local community has been a great supporter of the Circus and last year saw record numbers for the first night of the week's performances. In addition, the Superintendent received approximately 30 emails from circus visitors who expressed their enjoyment and appreciation.</p>
F. Does the event identify and deliver added value for social inclusion?
<p>Zippos Circus plays to mixed audiences attracting visitors from the local community. Zippos continues to offer complimentary tickets for children with disabilities.</p>
G. Does the event promote the Heath Vision values of shared stewardship and collective responsibility?
<p>Zippos Circus works hand in hand with Hampstead Heath Management Team to deliver an event that enriches the Heath, is welcoming and accessible. They also have a track record of responsible management towards the care and maintenance of the Heath.</p>
Additional Information
<p>Zippos Creative Director has confirmed that horses will not form part of the 2019 programme.</p>

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Hampstead Heath

Registered Charity

Event application for the London Youth Games

Location	Parliament Hill Zone B Parliament Hill & Zone C the wider area of Hampstead Heath
Event days:	16 November 2019
Set-up days	2
Actual event days	1
Clear-up days	1
Total days required:	4

Context

The Officer Event Group (OEG) meets once a month to discuss event applications. This group is made up by the Leisure, Events and Communications Manager, The Operational Services Manager and the Highgate Wood, Conservation and Trees Manager. The OEG review all applications for the year 2019, to ensure applications meet the specific requirements of the City of London Corporation (Open Spaces) Act 2018 and specifically to manage event applications for Open Spaces Departmental Events Policy Part One and the Site-Specific Policy Part Two. The OEG met up on 28 March 2019 and went through the 8 Criteria to consider how effectively the proposal aligns. Below are the OEG findings which will be presented to the Consultative Committee for their consideration and views.

Requirements

A. Does the event align with the Heath Vision and Strategic Outcomes?

Having activities and events contributes to one of the themes of the Hampstead Heath Management Strategy:

Outcome B "The Heath enriches lives". London Youth Games (LYG) is the largest series of youth sports participation events in the country. It also aligns with contributing to a flourishing society impacting on Priority 4 which looks to improve the physical health and mental health and emotional well-being of – in this instance - our young people. OEG also outlined that many of the youth runners and spectators might be first time visitors, and this may encourage them to discover more of the Heath and learn about the natural world.

Outcome C "The Heath is inclusive and welcoming to a diverse range of visitors" – The LYG provide an inclusive and safe space that brings people together to participate in what is considered to be the "home of cross country running".

B. Is the event application high quality including an event plan which sets out minimum standards for achieving a successful, safe and well-executed event?

The LYG has been visiting the Heath for over 20 years and they have comprehensive risk assessments and method statements for the event. They liaise with the South of England

Cross Country Association to ensure the National Standards for timekeeping, stewarding and safeguarding are adhered to.

C. Is the event appropriate for the proposed location and does it comply with the Open Spaces Departmental Events Policy Parts One and Two?

The event locations are grouped into three broad zones and are considered by the OEG on an assessment of the suitability of the requested destination, including the local character of the location, the potential impacts on the site and on the experience of Hampstead Heath visitors and neighbours. LYG create a fenced start and finish within Zone B and the course then includes areas within Zone C, encompassing the wider area of the Heath. The event course is scouted by the Clerk of the course and is assessed for risk by both the Clerk of the course and Hampstead Heath Ranger Supervisor. They assess the course for ecological and grounds maintenance impacts and the Heath's Ecologist makes a site visit to assess the route of the course. Following the event the Heath staff assess the course to consider what reinstatement works are necessary.

D. Is the event sustainable and based on a strong business case?

The LYG has been operating continuously – with one break - for over 20 years, it has proved economically sustainable, but for the last two years it has been without a sponsor. The LYG works closely with the Heath to minimise any negative impact from environmental issues such as encroachment on specific wildlife and impact compaction on the cross-country routes. They place great emphasis of waste and recycling with each of the Boroughs taking an active role in helping to protect the Heath.

They will continue to ask teams to use public transport to access the event.

E. Does the event offer quality and memorable experiences for visitors and participants that connect people with Hampstead Heath and the local community?

The LYG has over 3,000 runners and spectators. The start and finish are regarded as sporting iconic views and are memorable for the great number of young people participating on the Heath. The sight of young runners improving their physical and mental wellbeing enriches the life of the Heath and our local community and is a key goal of contributing to a flourishing society.

F. Does the event identify and deliver added value for social inclusion?

LYG is the only one of the series of events that attracts representation from all the London Boroughs, as part of its attraction it appeals to significant BAME groups and a good mixture of different sexes.

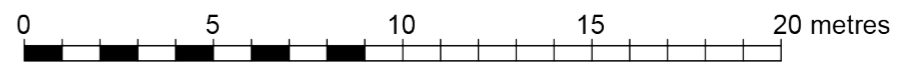
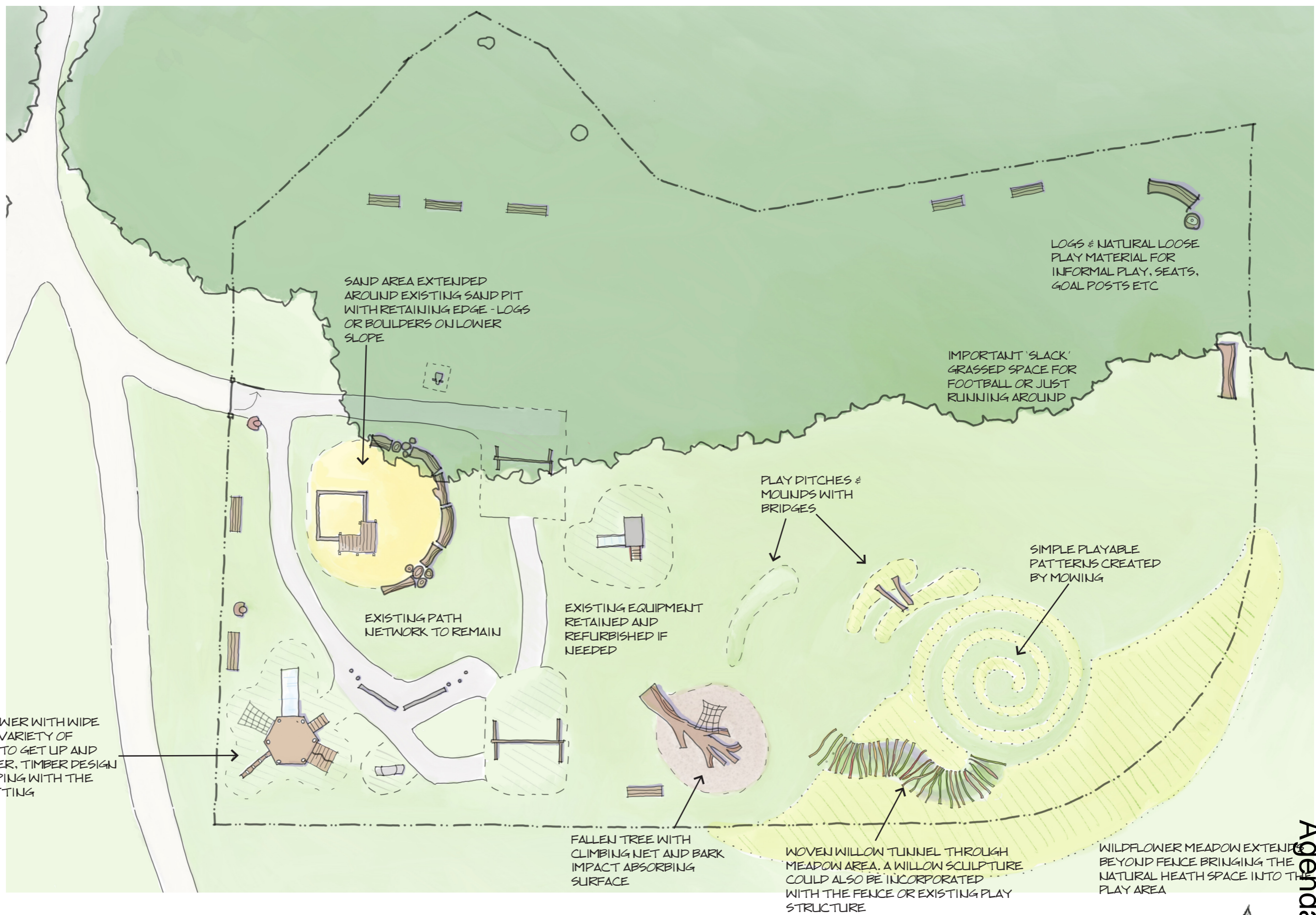
G. Does the event promote the Heath Vision values of shared stewardship and collective responsibility?

LYG works hand in hand with Hampstead Heath Management Team to deliver an event that enriches the Heath and is welcoming. They also manage its build in a way that increases collective ownership and takes personal responsibility for managing the event itself and the environment outside, i.e. clearing up waste and keeping the site spotless.

Additional Information

The LYG is regarded as one of the most important youth competitions in Great Britain. The Cross-Country races are mass participation events that appeal to many different and varied communities. It showcases young people and promotes health and wellbeing. Therefore, the chance to promote youth wellbeing and to encourage physical activity is seen by the OEG as a positive outcome.

- Existing trees
- Mown grass
- Meadow grass
- Sand play
- Existing rubber surface path
- Impact absorbing surface - grass mat
- Impact absorbing surface - bark
- Existing benches





Sand play

Extend the current sand play by creating a larger area than the current sand pit, with natural edges of grass and oak logs / trunks that also provide informal seating.

Sand play areas, if well designed, create a different feel to an open space increasing the time people spend in that space and provide a natural gathering spaces for socialising. Sand also has the advantage of being part of the natural geology of the Heath and is a relatively low key visual intrusion in any natural space.



Natural interventions

Often, low key, natural interventions using existing resources can provide the most absorbing and better quality play experience whilst creating a landscape that is truer to its natural setting



Fallen tree with net using a suitable oak tree from the Heath



New slide tower

A new slide tower the same height as the existing with 1 metre wide slide so children can slide together or with adults. The tower or platform in a more simple timber design to fit the natural setting and keeping a variety of challenges to go up and down such as ramps, nets, fire pole and easier steps



Low mounds and ditches for endless play

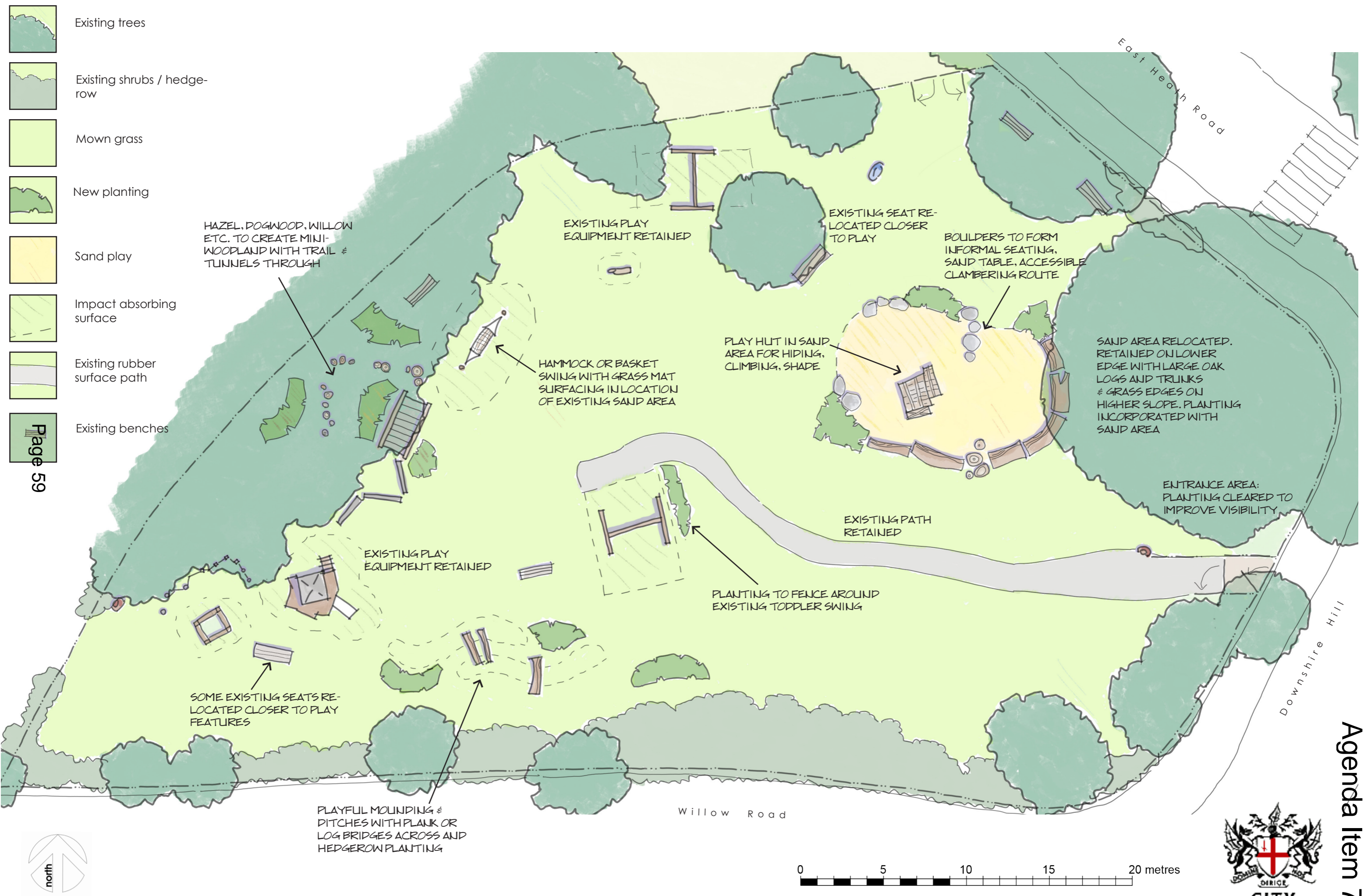


Willow tunnel



Planting

Introducing new planting brings children into direct contact with nature as they play, creating a more diverse landscape with places to hide and 'disappear' as well as enhance the look and feel of the play area. Planting could be of native or varieties of native species natural to the Heath. Shrubs such as dogwood and willow with colourful twigs in winter and grasses such as varieties of purple moor grass and wavy-hair grass greatly enhance the playability of a space as well as meadow areas of longer grass with wildflowers.



New group swing

New equipment that provides fun and challenge for a wide range of ages and abilities, such as a basket swing or hammock which can also provide for shared, sociable plan and for more solitary, calmer moments



Equipment will be in natural colours & materials wherever possible in keeping with the natural setting of Hampstead Heath



New sand area

Natural edging to the re-located sand area of logs, boulders and grass are attractive, playable and practical, providing seating, sand tables, clambering and climbing and balancing opportunities with scope for imaginative play. Planting next to the sand area provides shade, close contact with nature whilst playing and softens the area into the space



Playing in nature

Low key natural interventions such as low mounds or ditches with routes, bridges across and natural planting to provide endless play opportunities



Sand play hut

A small 'hut' within the sand area provides somewhere to hide, a chance to climb and jump, a sand table for sand play or just somewhere to sit



Planting

New planting introduced will of native species or varieties of native species that are natural to the Heath, such as hazel, dogwood, willow, elder, wild grasses and flowers



City of London Corporation, Open Spaces Department Learning Team

Update for the Hampstead Heath Consultative Committee.

- Over 50,000 participants at the OOC and Clubhouse.
- Over 24,000 school participants, 58% above our three-year target of 15,375.
- The Learning Team have worked with a team of researchers at Derby University to develop a bespoke evaluation toolkit specifically to monitor our five learning impact areas of understanding, confidence, connection, wellbeing and involvement. Data has been collected and analysed by our academic partners, who have concluded that “the programmes significantly improved children’s ratings across the five impact dimensions”. The team plan to continue the collaboration by co-writing a paper to share the findings more widely.
- The legacy of the Ponds Project Education Programme comes in the form of a new Secondary Schools Programme, created from the lessons learned through the Pond Project Education Programme. It is a more flexible approach designed to reduce and remove barriers to bringing students to open spaces like Hampstead Heath, faced by secondary school teachers. It includes education sessions run by the Learning Team, resources for teachers to use with their classes on Hampstead Heath and in their own schools, equipment loans to enable teachers to deliver activities themselves and six career linked films. All of these are detailed on our website.

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